

Lanikai Elementary PCS Minutes of Board Meeting, August 19, 2009

Board Members present:

*Louis Saint-Cyr - President, Parent
Ann Pederson - Secretary, Staff
Paul Vierling - Community
Phil Whitesell - Vice-President,
Community
Vicky Villegas - Teacher
Jake Hinz - Treasurer, Parent
David Saucedo - Principal
Nora Viarnes - Student Council President*

Community members present:

*Janny Gibson
Tehani Ebelei
Jaime Higgins
Karina Straub
Madison Sohaney
Karina Straub*

1. *Call to Order: The meeting was convened at 6:10 PM.*
2. *Board Member Changes: New board members Jake Hinz, Ann Pederson, and Vicky Villegas were introduced.*
 - *Thanks and Aloha were sent to departing board members Darraghlynn Lee and Roni Hudson-Willkie.*
 - *Action Item: Phil Whitesell moved the election of the following slate of officers of the Board for 2009-10. President, Louis Saint-Cyr; vice-president, Philip Whitesell; Treasurer, Jake Hinz; Secretary, Ann Pederson. The motion was passed unanimously.*
3. *Minutes of the July 15 meeting were approved.*
4. *Student Council Report*

New Student Council Officers are :

 - *President- Nora Viarnes*
 - *Vice President- Lexi Meichtry*
 - *Secretary- Madison Sohaney*
 - *Treasurer- Karina Straub*
 - *Historian- Maka Ka'aha'ana*

The SC has been at work listing the projects they hope to tackle this year. The list includes:

 - *Paint to remove graffiti on the playground and bathrooms (Some graffiti has disparaged staff members.)*
 - *See that repairs are made in the bathrooms to ensure functioning plumbing and privacy*
 - *Hold a Jamba Juice Day, a Pizza Day, and a regular study hall.*

The Chair recommended that the Council request project management support from the board.

5. *Community Input: Jake Hinz, new board member speaking as a parent and community member, recommended that a staff/faculty dress code be adopted. He pointed out that several parents have complained about the “teenage like” clothing that some faculty/staff have been wearing, and that they also violate the dress code guidelines suggested in the Parent Handbook for students. The Chair recommended that staff write the dress code together. Modesty is the key.*

6. Action Item: *Motion to suspend Executive Committee*

Phil Whitesell requested action on his written motion previously forwarded to board members:

Moved: That the operation of the Executive Committee of the LEPCS Board of Directors be indefinitely suspended and that the duties and responsibilities of the Executive Committee be assumed by the full board provided, however, that the approval of agenda items for board meetings become the responsibility of the President of the Board or the president’s designee.

That notice of this motion be posted in the board’s Policy on Committees and in the description of the Executive Committee in board records and on the school website.

Motion approved unanimously after brief discussion.

7. *Principal’s Report*

- *Mr. Saucedo showed a video montage that featured students learning in different ways.*
- *Current enrollment is 333 students. Waiting lists usually occur in the lower grades but drop off in upper grades as students leave for private schools.*
- *Staffing update: Our Hawaiian Studies teacher, Peter Leonaoe’a, is still on medical leave and hopes to return soon.*
- *Facilities update: Restrooms are on the docket to be completely renovated. No date has been set by the DOE/State. Solar fans will be installed in many areas of the school, but again no date has been set.*
- *The new lunch program has been implemented with delivery from the kitchen at Keolu School. The number of lunch orders has increased over last year’s numbers and students and staff feel the quality has improved.*
- *School Synergy will spend the day with staff on August 20 to present findings and work through areas of excellence and areas where improvement is needed.*

8. *Enrollment Committee- No report*

9. *Facilities Committee- Facilities committee chair not present. JK parents have purchased a play structure. The permit process was skipped as the structure is not permanent. Paul Vierling questioned insurance and liability issues. DOE needs to sign an MOA or the school will be liable. Parents suggested that a*

waiver of liability be signed by JK parents, but board members said this is not good enough. Jake Hinz suggested mimicking the Akaihi MOA to get it done. DOE needs to be contacted immediately. DOE officials will be on site on 8/20 and initial discussions will be held.

10. Health and Safety Committee - No report.

11. Policy Committee - Ad hoc Board Elections Committee will meet on two Mondays, September 14th and 28th, at 3:00 PM to develop the board election process and timelines.

12. Strategic Planning Committee - No report.

- 13. Finance Committee update*
- Budget forums have been conducted and many good ideas were floated. Paul Vierling. will work on a transition report for Jake Hinz, who was named the new Finance Committee chair.*
- Recent energy audit showed a savings of ~\$20,000 annually. This will be included in the transition report.*
- The Committee is working on a 2009-2010 budget draft and will get that out as soon as it is completed.*

14. Board Liaison Committee

- Janny Gibson, chair, reported that the committee had sent to all parents a flyer regarding the formation of the committee.*
- Mrs. Gibson agreed to use newsletter and website as primary communication vehicles in the future.*
- She also proposed that room parents work co-operatively to have at least three parents show up at each monthly meeting of the school's board. She agreed to email the committee names to the board secretary.*
- Action item: Motion was made and approved to accept Liaison Committee members as presented verbally: Co-chairs: Janny Gibson and Jessica Perry; Members: Craig Rowland; Stephanie & Duff Duffield; Nainoa Gibson; Kanoe Turner; Jamie Higgins; Tehani Ebelei; and board representative Vicky Villegas.*

15. Public meeting adjourned at 8:30 PM.

Closed Session convened upon adjournment of public session.

*Respectfully Submitted: Ann Pederson, Secretary
Cj Baehr, Scribe*

Approved September 16, 2009