

**Lanikai Elementary PCS
Minutes of Board Meeting, December 14, 2010**

Board Members present:

Louis Saint-Cyr - President
Jake Hinz - Treasurer, Parent
Phil Whitesell - Vice-Pres, Community
Paul Vierling - Community
Ann Pederson - Secretary, Interim Administrator

Staff/Community members present:

Cj Baehr
Clark Fremgen
Kim Simunovich
Mari Phillips-Ligsay

Board Members Absent:

Vicky Villegas - Teacher

1. Call to Order - Meeting was called to order at 6:32 by President Louis Saint-Cyr.

2. Approval of September Minutes - Minutes of October meeting unanimously approved. (No meeting was held in November due to lack of a quorum.)

3. Student Council Report - No report. Mr. Saint-Cyr asked Mrs. Pederson to speak to the Student Council faculty advisors regarding the necessity for Student Council representative to attend and report at board meetings.

4. Community Input - No input.

5. Principal recruitment update - Louis Saint-Cyr reporting: reporting:

Mr. Saint-Cyr has signed a contract with the selected search firm but will delay submitting it until board clarification of several items. Members reviewed and made some modifications to those items and discussed whether to accept the new wording or have consultant check new wording before board approval. Mr. Saint-Cyr said that when approved, the contract will be faxed to the consultant and a work schedule will be set up to begin in January.

Mr. Hinz moved, Mrs. Pederson seconded, that the contract with the search firm be approved as modified.

The motion was unanimously approved.

Mr. Whitesell requested that he and Mrs. Pederson be considered “information central” regarding the search process as so far there is no chairperson of the Search Committee.

6. Administrator’s Report - Ann Pederson, Interim Administrator, reporting:

- The School Synergy team was on-campus December 8-10. They interviewed faculty, staff, students, and parents in six areas tied to the Action Plan developed by the staff

for WASC accreditation. They will return on January 18 to give us the results.

- The new 3Rs playground equipment was available to students today for the first time. Parents and Marines finished their work on the installation on December 4. The Board expressed thanks in abundance to Jaime and Art Higgins for their superior skills in planning, coordinating, and executing all aspects of this project from its inception through its completion.
- Mrs. Pederson attended the charter school conference in Kona at the Sheraton Keauhou on December 6 and 7. Jake Hinz, Paul Vierling and Callie Stevens also attended. A variety of speakers provided information on planning and funding for charters and on the importance of all charters working together to create a common message to take through the legislative process.

Once again, the Board thanked Mrs. Pederson for her excellent work in taking on the administrative chores during this interim period, and commended her on the “great job” she is doing under difficult circumstances.

7. Enrollment Committee - No report. Committee will meet in January.

8. Facilities Committee -

Discussion centered on several issues: the kind of electrical upgrade that will be needed for installation of the new photo-voltaic system; the costs (in excess of the legislature’s grant) associated with various plans; whether the new installation will be covered by our current insurance policy; and, considering the 20-year expected life of the new system, whether to do an upgrade of the roof now or in ten years.

Discussion concluded in a motion by Mr. Hinz, seconded by Mr. Whitesell, that the Board request the Contractor to include in a revised proposal all electrical upgrades to accommodate the solar interconnection facility.

The motion passed. Mr. Vierling recused himself.

Further discussion touched on liability for “unknowns” that may eventuate, and members agreed that such specific items will be handled in contract negotiations.

Mrs. Pederson moved and Mr. Whitesell seconded, that the Board President be authorized to accept and sign the proposal of the solar company—subject to the incorporation of the previous motion regarding alterations—and to enter into negotiations.

The motion passed. Mr. Vierling recused himself.

9. Health & Safety Committee - Chair Mari Phillips Ligsay reported.

- Birds are still causing problems before and during lunch time, and the committee is searching for solutions as we wait for the approval of plans to erect permanent covers consistent with the Lowes grant. Mr. Hinz suggested that we purchase a number of EZ Corner tents as the expenditure is within the authority of the administrator.
- The school passed the fire inspection test, though the classrooms have reached

capacity for electrical outlets without using additional extension cords. We need more capacity and more outlets.

- The school is current with safety drills.
- There is some concern about nutrition; the committee may adopt a check/balance process recommended in a federal communication to evaluate where we stand with regard to regulations, though many of them do not apply to our small school. The committee will investigate a State assessment of how well schools meet guidelines regarding health and nutrition.
- Ann Pederson has sent out an upgraded form for staff to report bullying. Staff members can print it as needed.

10. Policy Committee - The committee will take up the issue of uniforms in January.

11. Strategic Planning Committee: No report.

12. Finance Committee - Jake Hinz reporting

The Lanikai School Finance Committee met on November 9, 2010.

- Actuals: October actual income and expenses were examined with only one unexpected item, the income gained from the 3R's Grant for the new playground project, currently in progress.
- CIP Update: \$500K funds were released to Lanikai in the first week of November for the Solar Photovoltaic Project.
- Fundraising: A parent who is a lawyer has responded to the Finance Committee to assist them in ascertaining the current "not for profit" status and to advise the committee on 501[c][3] matters.
- Due to the Charter School Administrative Office Conference, the Finance Committee meeting for December was cancelled. The next meeting will take place in January.
- Though DOE custodians are furloughed, we are paying our Lanikai custodial staff to work on furlough days.

15. Adjournment - Members adjourned to closed session at 7:57 PM.

Be it resolved that:

the contract with the search firm be approved as modified.

the Board request the Photo-Voltaic Contractor to include in a revised proposal all electrical upgrades to accommodate the solar interconnection facility.

the Board President be authorized to accept and sign the proposal of the solar company subject to the incorporation of the previous motion regarding alterations, and to enter into negotiations

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Next Meeting: January 19, 6:30, School Library