

**Lanikai Elementary Public Charter School
Board Minutes
March 11, 2009**

Board Members Present:

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| Louis Saint-Cyr | Paul Vierling | David Saucedo |
| Ilan Noy | Roni Willkie | Darraghlynn Lee |

Board Members Absent:

Phil Whitesell
Griffin Lockette & Brianna Hartner (student council)

Community Members Present:

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| César Acosta | Jaime Higgins | Clark Fremgen |
| CJ Baehr | Laurie Ahlgren | Suz Horton |
| Dawn Skaggs | Kim Simunovich | |

- 1. Call to Order:** 6:38 by Louis Saint-Cyr
- 2. Approval of Minutes:**
 - Ilan Noy motioned to approve the minutes. 2nd by Paul Vierling. Passed unanimously
- 3. Student Council Report:** No Report
- 4. Community Input:**
 - Jamie Higgins reported that the PTA had \$12,000 from the last winter concert. Since the current laptops are at least five years old, the money would be used to purchase new laptops which will include apple care. It was then determined that the PTA and the board would work together to look into a leasing program for the laptops and possibly use the \$12,000 as a down payment. David Saucedo met with the MAC representative and discussed ideals for a 2-3 year plan. Ilan Noy mentioned that given the potential budget cuts, we need to remember to be cautious with spending.
 - Paul Vierling announced that Aikahi Elementary will be having a fundraiser concert for the new playground. The concert will be held on Friday, March 20 from 5:30-9:30. It will be held on the field next to the new playground and will include bands such as Natural Vibrations. Tickets are \$10.
 - Yearbooks are on sale now. They will be \$15 until Friday, March 13, \$20 thereafter.
 - Dawn Skaggs announced that Hannah Skaggs and Jennifer Popp participated in the History Day competition, under the direction of Joana O'Neill, 5th and 6th grade Social Studies teacher. Dawn Skaggs wanted to bring attention to Mrs. O'Neill's outstanding leadership and commitment to her students.
- 5. Executive Report:**
 - Phil Whitesell and Louis Saint-Cyr met with Barbara Ankersmit from Q Mark.

- i. She proposed to do an anonymous survey for parents, teachers/staff, and 5th/6th grade students. The board would have to approve the questions or modify if necessary. Q Mark would analyze the data and present the information back to the board. Once this is started, it could be done annually. They have decided to donate their services free of charge; the school would only pay for postage.
- ii. Darraghlynn Lee suggested that the school gives a gift or honorarium for gratitude for their services.

6. Principal Report:

- David Saucedo announced that Leatrice Wolfe has returned to teach music and Jan Shima will be teaching Hawaiian Studies starting next week.
- Introduction of New Administrative Policy
 - i. The policy provides a formal procedure to receive and answer parental/community questions
 - ii. Posted as soon as possible.
- Jump Rope for Heart will be held tomorrow and so far \$1,000 have been raised

7. Enrollment Committee:

- David Saucedo announced that so far enrollment is at 330 students for the 2009-2010 school year, with 289 students returning.
- There are currently 25 students on the waiting list for junior kindergarten. Unfortunately, the most the school is allowed is one class of 15 students so the school will hold a lottery.
- Enrollment Committee meets every Thursday at 2:30pm. This is normally a monthly meeting, however due to school registration and the need to stay on top of next years enrollment the committee is meeting monthly.

8. Facilities Committee:

- César Acosta reported that since the last board meeting, he met with Steven Hong and received drawings of the cafetorium renovations. He also mentioned that he would have a table of contents ready by the next meeting.
- Darraghlynn Lee mentioned that one of the kindergarten teachers approached her and reminded her that the real purpose of the shading was to extend the covered area for additional classroom space.
- César Acosta made clear that the facilities committee will give the board suggestions but the board will make the ultimate decision so we can be able to move forward aggressively.
- Louis Saint-Cyr asked how long we would have access to the grant funds. Jamie Higgins said that she was not exactly sure, but she did not get the feeling of urgency.

9. Health & Safety Committee:

- C.J. Baehr gave a handout regarding the food vendor taste test.
- She also reported on the Tsunami evacuation drill. The kids did a great job and were quiet throughout the entire drill.

10. Policy Committee:

- Louis Saint-Cyr introduced Clark Fremgen as a new Policy Committee member.

11. Strategic Planning Committee:

- C.J. Baehr distributed a WASC handout to the board members. There was a discussion on the ethnic portion of the WASC data.

12. Finance Committee:

- Paul Vierling reported that on March 9, the finance committee reviewed the February financials. For the 2009-2010 school year, there will be a reduction in revenue. Finance committee members agreed to stay consistent with financial budgets due to the unpredictable economic state.
- The budget committee will be meeting during the finance committee meeting. The report will be available to anyone.
- Paul Vierling motioned to wait until Phil Whitesell returns to discuss the Procurement Policy and Procedures on the agenda for discussion/approval. 2nd by Ilan Noy, unanimously passed.
 - i. Louis Saint-Cyr proposed to send Phil Whitesell flowers due to his recent injuries.
- David Saucedo acknowledged his appreciation for Louis Saint-Cyr saying that he has poised the board for success.

13. AdHoc School Web Site Committee:

- Ilan Noy reported that since the last board meeting, they have begun working on constructing the web page and he hopes to have it ready and open for comments by the next meeting.

14. AdHoc Accreditation Committee:

- Darraghlynn Lee motioned to disband the AdHoc committee and keep it with the Strategic Planning Committee, Roni Willkie 2nd, unanimously passed.

15. Adjournment: Motion to adjourn at 7:37 by Louis Saint-Cyr, 2nd by Roni Willkie

16. Closed Session: Reconvened immediately following meeting.