

**Lanikai Elementary PCS
Minutes of Board Meeting, September 21, 2011**

Board Members present:

Louis Saint-Cyr - President, Parent
Phil Whitesell - Vice-Pres, Community
Paul Vierling - Community
Vicky Villegas - Teacher
Ann Pederson - Secretary, Support Staff
G.G. Weisenfeld, Parent
Ed Noh, School Director

Staff/Community members present:

Cj Baehr, Callie Stevens
Espie Chapman
Kelly Wallace

1. Call to Order: Mr. Saint-Cyr called the meeting to order at 6:33 PM.

2. Approval of Minutes: Mrs. Weisenfeld moved and Mrs. Pederson seconded approval of the August minutes as posted. Approval unanimous.

3. Update on Hilo Hattie/Pomare Corporation collaboration: Mr. Saint-Cyr reported that the final draft of the contract with Hilo Hattie that was emailed to board members has been signed. As soon as art work is selected for the initial run, T-shirts can be ready in 4 weeks. We expect that shirts can be available by Christmas time. The board charged Mr. Noh with forming a small committee to manage the school's responsibility in this process. Mr. Saint-Cyr reminded members that the contract is non-binding and that at any time the school may opt out of the collaboration with six month's notice to allow for depletion on Lanikai merchandise in stock.

4. Community Input:

- Mrs. Pederson reported that a parent who feared that commercial availability of products bearing the school name might compromise the safety of our students if strangers to the school have access to them. Members discussed this concern and concluded that the risk involved is minimal and that even if LEPCS products (T-shirts, etc.) are not commercially available, they can turn up in many places outside the school community.
- Mr. Noh reported that he had met with Jamie Mather, a Lanikai School parent who has provided him with information about Dirty Electricity and research that is being done on how the increase of electromagnetic fields in classrooms and across campuses is negatively affecting student behavior and learning. He gave each member a CD that Mr. Mather had prepared with source information in text and video. The matter can be discussed at a future meeting after members have reviewed the information.
- Espie Chapman reported that the flats previously used to construct the Haunted House are deemed unsafe after many years of hard use and will be replaced this year with 20 6x8 ft. flats (wooden frames) borrowed from Kalaheo High School. She

requests help in transporting the flats from KIS to Lanikai and will post a notice requesting help and promising an enticing reward for any parent who might be able to donate a flat-bed truck to make the transfer.

5. Finance Committee Report - Business Manager Callie Stevens reporting:

- The committee examined actual income and expenses, finding only one notable item: Lanikai School has received its first per pupil allocation in the amount of \$1.14M. Looking at our expected income and expenses, we expect to run a deficit of about \$200K.
- SY11-12 Preliminary Budget: School administration has made minor adjustments to the board-approved SY11-12 Preliminary Budget based upon previous year numbers, revised enrollment numbers, and predicted funding levels provided by CSAO. Updates including these numbers and Mr. Noh's approved changes will be presented by OCT 2011.
- Per Pupil Allocations: Charter schools receive some funding for facilities, but start-up schools receive more than conversion schools that occupy DOE facilities. All charter schools receive the same per pupil amount for operations. Lanikai's Actual Per Pupil allocation = \$54.54 for facilities, and \$5634.26 for operations. For 340 Students = \$1,934,192.
- SY2010-2011 Financial Audit. The auditors started their on-site evaluation this week. All has gone smoothly so far, and they will present their findings in about 2 months. Final audits are due to CSRP in January 2012. Our board still needs to approve the Financial Operations Manual. Ms. Stevens will email that manual to board members for review so that they can formally approve it at the next board meeting.
- Photovoltaic System: The PV installation is complete and fully operational. We received our first bill: \$1500. Historically electric bills run \$4500-\$5000. This first bill is a bit higher than we expected. The current budgets planned for bills to be in the \$800-900 range. We may adjust the budget for electricity if the next bill follows suit.

Members discussed the need to maintain our financial cushion and to stick to the board's expectation of raising \$150,000 annually. They also discussed the possibility of a dedicated fundraising outreach effort to parents. Mr. Noh will work with Mrs. Pederson and Mrs. Weisenfeld on this possibility.

6. Administrator's Report: Mr. Noh explained that the faculty and staff members have been subdivided into six working groups of their own choice. The first three groups are to be organized around the goals of designing or selecting for adoption sequenced K-6 programs in math, writing, and school climate/school culture. The remaining three action groups will focus on science, health & safety (including our new Green Team), and library/reading. Key requirements for all six efforts are that they be kid-focused, school-wide, professional, and sustainable.

Members discussed publishing the excellent results of last year's HSA testing and agreed that our success should be made public on our website, particularly in sight of the negative remarks about charter schools recently aired in the media.

7. Enrollment Committee Report:

With 339 students enrolled today, we still have spaces available in grades 4 and 5.

8. Facilities Committee: Mrs. Pederson reporting:

- We are getting estimates for awnings to cover the outdoor eating areas for lower grades. It has been determined that the Lowes grant is our money to spend with whichever vendor best meets our needs.
- Renovations are currently going out for bid. DOE will notify us of the outcome by the end of October. We anticipate that work will begin in February or March. All should remember that up to five classes may be displaced at any one time and this process will require a great deal of patience and cooperation.
- A preliminary walk-through led to the decision to use some sort of solid flooring or laminate with area rugs in classrooms.

9. Health & Safety Committee: No report

10. Policy Committee: No report.

11. Strategic Planning Committee: Cj Baehr distributed blank copies of the Conflict of Interest Statement recommended by CSRP. Members filled in and signed the statements for inclusion in the annual report to CSRP. MS. Baehr also said she would send the completed annual report to members within the next two weeks and asked that each member review the report and let her know via email that they have done so.

12. School Uniforms: The board re-authorized the Policy Committee to explore the possibility of T-shirt uniform requirements for the school. Dr. Whitesell will form an *ad hoc* committee to deal with this matter.

14. Adjournment: Open meeting adjourned at 7:30.

Members reconvened in closed session.

NEXT MEETING: Wednesday, October 19, 6:30

Respectfully submitted by Cj Baehr, Scribe.