

PREPARING FOR EMERGENCIES and NATURAL DISASTERS

It is critical that we have accurate emergency contact information for parents so that we may contact them in the event of an accident, illness, or campus emergency. **If your home, work phone number, doctor, or emergency contact information changes, you must provide an update to the school office.**

1. **School Closed?** Weather conditions can cause changes in school start or dismissal times or the cancellation of school altogether. If the decision is made to close Lanikai School, we will blast a message to all parents through our automated Parent Alert System (PAS). If parents feel the weather is questionable but have received no call regarding school closure, they can listen to local radio and television stations for Windward District information. School closings will be announced.
2. **Dismissal?** If we determine to close the school early, we will announce the closure using the PAS and will keep all students at school until parents come. Parents should park and go directly to the child's classroom to check the child out with the teacher. If parents cannot come themselves, they must be sure that the person coming brings picture ID and is listed on the child's emergency card. Those coming to pick up a child should not stop at the office unless they need directions.
3. **Tsunami?** In the event of a warning for an imminent tsunami, all students and staff will evacuate our low-lying campus to a much higher rally area up the hillside across Alala Road. We will return to the campus when it is deemed safe by the authorities. If it becomes necessary for parents to pick up children before they return to campus, directions will be telephoned to parents on the school's automated Parent Alert System. School closures will also be announced on the emergency radio and TV stations. Office staff will not remain at school to answer phones. Teachers will, however, have a list of parents' emergency numbers and if it becomes necessary to contact a parent personally, we will attempt to do so by telephone. Parents must be absolutely sure we have the latest, best numbers to call.
4. **Earthquake?** In the event of an earthquake severe enough to threaten damage to campus structures, staff and students will gather in the on-campus rally area until authorities have assured us that buildings are safe. If it becomes necessary for parents to pick up children, directions will be delivered by the automated PAS and announced on the radio and TV.
5. **Bridge Out?** In the very unlikely event that the bridge across the canal is closed to automobile traffic and we are ordered by Civil Defense to evacuate the campus, we may walk all children or those who do not live in the Lanikai district across the Mid Pacific golf course to Paokano Loop just off Iana Street in the Enchanted Lake area. There children will gather by grade levels along the sidewalk on the Loop and wait to be picked up. In such a situation, school staff and parents will follow the directions of Civil Defense officials or police. Parents should check the Keolu/Iana/Paokano neighborhood on a map.