

**Lanikai Elementary Public Charter School
Board Meeting Minutes
Wednesday, July 15, 2009**

Board Members Present:

Louis Saint-Cyr	Phil Whitesell	Paul Vierling
Roni Willkie	Jake Hinz	David Saucedo
Darraghlynn Lee		

Community Members Present:

Jessica Perry	Nainoa & Janny Gibson	Laurie Ahlgren
Kim Stankovits	Vicky Villegas	Ann Pederson
Tehani Ebalei	Hillary Radovich	Rocky Sauer
Holly Kemsley	Kristi Petosa-Sigel	Craig Rowland
Stephanie Duffield	Jaime Higgins	

Board Membership Change:

Roni Willkie moved that Jake Hinz be appointed to complete the unexpired term vacated by Erick Ahlgren, from July 15, 2009 until the regular board meeting of August 2011.

Note: Erick Ahlgren spoke and apologized for the inconvenience of leaving the board however he felt that his children's education could be weathered better elsewhere. He commented that he would like to continue to support the school through the Finance Committee.

Approval of June Minutes

- **Motion:** Phil Whitesell moved to approve the minutes, subject to correction of minor grammatical errors. Roni Willkie Seconded.

Community Input

- No Community Input

Executive Committee

- **Motion:** Policy on Letters to the Board: Phil Whitesell moved to adopt the policy on letters to the board that was distributed at the meeting (copy attached). Darraghlynn Lee 2nd. After discussion the motion was passed with 6 in favor (LSC, RW, PW, JH, DS, DL) and one member abstained (PV).
 - Occasionally the board will receive letters. This policy would allow the board to review letters in a closed session before responding to the letter in an open session.
 - It is important to note that anyone can submit anything during community input and have it put into record. It is also possible to email the board.

Principal Report

- Enrollment at 335 with 14 students on the waiting list. (projections were 330)
- Facilities: Summer cleanup is underway. The custodians have completed A Building, the Learning Center will be done today, and the Library is still undergoing an air-conditioning unit overhaul.

Enrollment Committee – no additional report.

Facilities – no additional report.

Health & Safety – no member present to report

Board comments: Requests that information about H1N1 virus is available. What are the school's procedures and policies with regard to the virus? It was also noted that if there was a need to quickly convey information the school now has a phone service allowing all staff and parents to receive an automated phone message.

Policy – no report

Strategic Planning- no report

Finance Committee

Note: The board meeting took place immediately following one of the schools financial workshops.

- Paul Vierling commented that he will continue to circulate the budget as it is drafted. He requested that it be placed on the August Agenda for action. The budget is a guide that will likely change as enrollment changes, AARP and other grant funds might change it, there are unknown emergencies and program changes. The board needs to agree on budget viewpoints. Zero deficit budgeting is the current philosophy that has been used.
- For the record: The school currently has the following reserves: \$200,000 in encumbered funds; \$200,000 in emergency contingency funds; and \$200,000 of prior year carry over. Our responsibility as a board is fiduciary toward the school. Paul is reticent to put forward a budget that has a deficit. From there we can not look forward. He advocates that we only spend funds we receive this year, do not touch the reserves, because the economic future is likely to get worse.
- Paul continued that he supports bringing forward a balanced budget. He has a responsibility to bring forward a balanced budget on time – deficit or not he will bring it forward. The school, must then decide what to do with it.
- The remaining discussion focused on the fact that the current recession could be a long term (5 year) challenge that the school needs to start working together to overcome in order to continue providing students with the same quality of education that is provided today.

- The school needs to find the opportunities that come from addressing the financial deficit. The school will have to raise money.
- The financial forums will continue to be a tool to set goals, prioritize, and start developing a long term plan to manage the school's shortfall of funds.

Motion to adjourn: Paul Vierling motioned to adjourn, Darraghlynn Lee 2nd. Unanimous.

Reconvened to Closed Session