

**Lanikai Elementary Public Charter School  
Board Minutes  
February 11, 2009**

**Board Members Present:**

Louis Saint-Cyr	Paul Vierling	Phil Whitesell
Ilan Noy	Roni Willkie	Darraghlynn Lee
David Saucedo	Griffin Lockette & Brianna Hartner (student council)	

**Community Members Present:**

Ana Murray	César Acosta	Jaime Higgins
Ann Pederson	Clark Fremgen	Jan Reichelderfe
Kevin Lockette	Don Tomich	CJ Baehr
Laurie Ahlgren	Liora Noy	

- 1. Call to Order:** 6:35 by Louis Saint-Cyr
- 2. Approval of Minutes:**
  - Darraghlynn Lee mentioned certain grammatical changes to be made.
  - Louis Saint-Cyr MOVED to approve the minutes. 2<sup>nd</sup> by Ilan Noy.
- 3. Student Council Report:**
  - Griffin Lockette and Brianna Hartner reported that the student council has been very busy with their Valentine carnation sale.
    - i. One parent mentioned that she did not know that the carnation sale was a student council fundraiser; otherwise she would have purchased carnations. She suggested that the word “Fundraiser” be added to the carnation forms.
  - The student council mentioned that they have been working on Spirit Week which will be held the week before Spring Break. No activities or dates have been confirmed yet.
  - On Wednesday, February 11, 2009, some members of the student council visited the State Capital to attend the Charter School Rally
- 4. Community Input:**
  - Liora Noy addressed the board regarding the budget priority for the 2009-2010 school year. Since Lanikai’s charter was begun with the idea of small class sizes for lower elementary grades, she wants to make sure that the 2009-2010 budget will support this notion.
  - Don Tomich asked to reserve time during the closed session to speak with the board.
- 5. Executive Report:**
  - Darraghlynn Lee reported that the facilities committee had 3 new members: César Acosta, Ruby Edwards, and Don Tomich.
- 6. Principal Report:**
  - David Saucedo welcomed César Acosta, the new facilities committee chairman, and discussed the installation of shade covering over the LC area. He also mentioned that the office has become 75% green by

installing ceiling fans and 5 solar lights in hopes of reducing the school's electric bill.

- The Department of Education (DOE) has revised the school calendar that will be implemented during the 2009-2010 school year. The students' first day of school will be July 30 and their last day of school will be May 26. Winter break will be cut back to 2 weeks (instead of 3) and Spring break will be 1 week (instead of 2).
  - i. If Lanikai Elementary was to break away from the DOE calendar, we would have to obtain our own Human Resource department. Therefore, for administrative purposes, David Saucedo proposed that we accept the new DOE calendar. Paul Vierling moved to accept the proposal. 2<sup>nd</sup> by Darraghlynn Lee. Unanimously passed.

#### **7. Enrollment Committee:**

- David Saucedo reported that the enrollment surveys were due last Friday, February 6, 2009. So far, enrollment has been staying steady at around 330 students.

#### **8. Facilities Committee:**

- New facilities committee chairman, César Acosta, introduced himself and shared some of his background experience. He expressed interest in reviewing the school's mission statement and/or charter in order to ensure that all facilities plans support the school's mission. He discussed organizing a standard operations procedure which would include either a 3 year or 5 year plan. Also, he asked to review the school's electricity bill to see exactly where the school could be saving money. He also mentioned possibly using cost cutting as some sort of educational project for the upper grades in the future.
- A discussion was then started regarding the shade covers project and whether or not it would be put on hold. After much dialogue from board members and the audience, it was decided that the PTA and the facilities committee need to meet in order for the facilities committee to get caught up and review the progress of the project.

#### **9. Health & Safety Committee:**

- C.J. Baehr reported that the Health & Safety Committee has decided to stick with Lunch Bunch as a food service provider for the remainder of the school year. Once they find out what the price will be for next school year, they will make a decision on whether or not to stick with them or switch to a new food service provider, DOE Keolu Elementary School. Paul Vierling moved to accept the proposal as presented, 2<sup>nd</sup> by Roni Willkie, unanimously passed.
- Louis Saint-Cyr then asked if there was any way the board could have a taste test to compare the quality of food between Lunch Bunch and DOE Keolu Elementary School. C.J Baehr said that she would look into it.

#### **10. Policy Committee:**

- Phil Whitesell motioned to delete 1 sentence from The Board Policy on Committees referring to the term of committee chairs in 2007-08 since it is no longer relevant. This motion was unanimously passed.

**11. Strategic Planning Committee:** No Report

**12. Finance Committee:**

- Paul Vierling handed out books to the executive board and requested that extra copies be placed in the office and/or library.
- He also handed out the both the January 2009 budget narrative and the Financial Highlights and invited anyone who was interested in finance to come to the finance committee meetings.

**13. AdHoc School Web Site Committee:**

- Ilan Noy gave a presentation of the new website homepage. Since the last meeting the board gave him feedback on which homepage they liked the best and what modifications were needed. After viewing the new homepage, Louis Saint-Cyr proposed to accept the new homepage minus the artwork banner. 2<sup>nd</sup> by Darraghlynn Lee, unanimously passed.

**14. AdHoc Accreditation Committee:**

- Roni Willkie reported that they were on schedule. The teachers have been given the primary questions and are involved with their focus and home groups.

**15. Adjournment:** motion to adjourn at 8:16 by Louis Saint-Cyr

**16. Closed Section:** Reconvened immediately following meeting.