

**Minutes of the Meeting of the Board of Directors  
Lanikai Elementary Public Charter School  
October 15, 2008**

**Board Members Present**

Louis Saint-Cyr, Ilan Noy, Paul Vierling, Roni Willkie, Griffen Lockette, Phil Whitesell

**Board Members Absent**

David Saucedo, Darraghlyn Lee

**Community Attendees**

Kathleen Thomas, Kevin Lockette, Jim VanDerKamp, Beth Mann, Laura Shumock, Nancy Hartner, Hillary Radovich, Kim Simunovich, Mari Ligsay, Karen Frato-Hildebrant, Cj Baehr

**Meeting called to order at 6:40 PM by Louis Saint-Cyr, president.**

**Community Input**

- Kathleen Thomas, parent, commended the principal for maintaining communication with parents and developing IEP's even when he was required to be out of state recently during a demanding family situation.
- Kevin Lockette, parent, commented that he was pleased to see representatives from the Student Council participating in the board meeting.
- Hillary Radovich, second grade teacher, commended the school and especially the principal for involving teachers in relevant in-service training. She praised the curriculum alignment project.
- Mari Ligsay supported Mrs. Radovich's commendation and spoke of the principal's broad support for students and staff.

**Student Report**

- Student council representatives Griffen Lockette, Savannah Shumock, Brooklein Johnson, Brianna Hartner and Calvin Mann reported a range of student activities including a visit by the military band, pizza day, awards day, and the Halloween Fun Fair. These events are listed on the school web site.
- Students and teachers are appreciative of the new fans in classrooms.
- On Monday, Oct. 27, the student council will walk the security escape route that students would take to meet parents in case the Kalapawai bridge were to be closed in an emergency.

**Executive Report**

- Minutes of the September 16, 2008, Board meeting were approved unanimously.
- Final enrollment report submitted to the DOE on October 15. This is the basis for per student allotment. Enrollment is 330 students, an increase of 16 students over 2007-08.

### **Health and Safety Committee Report**

- Mari Ligsay, chair, reported that the committee has divided into two task forces: Wellness and Nutrition, and Safety. This will enable committee members to focus attention on issues in which they are particularly interested and have expertise.
- All teachers now have safety packets which include student emergency information.
- The committee expects to clarify travel and parking directions, including repainting guidelines where necessary and posting rules for children who walk or ride bikes to and from school.
- Signs to guide grade levels have been posted in the Emergency Rally area where students gather during drills.
- Wellness and nutrition task force is investigating establishing a new lunch program. It has reviewed the DOE lunch program that would be delivered from Keolu School. The committee expects to visit Rainbow schools and other elementary schools, as well. Many factors of the lunch program must meet national health and nutrition requirements. The selection process is taking longer than anticipated.

### **Finance Committee Report**

- Louis Saint-Cyr reported that he has prepared a budget report summarizing the months of July, August, and September to be distributed to the Board. The finance committee will analyze variances from the 2008-09 projected budget. Cost of electricity has exceeded budget projections.

### **Policy Committee Report**

- Phil Whitesell reported that the policy committee has not met this month. The PC is expecting to meet with the enrollment committee to finalize administrative enrollment procedures.

### **Website Ad Hoc Committee Report**

- Ilan Noy reported that the committee has identified one vendor, Pete Martinez, owner of EbizHawaii, who proposes to establish a reconstructed Lanikai School website for the amount of \$5,000. This process would include three rounds of planning and revision and possibly take six to seven weeks to complete. Thereafter EbizHawaii would maintain the website for \$35 per month.
- The Board authorized the continuation of the website committee and authorized the committee and the principal to enter into a contract with EbizHawaii. The Board proposes to pay 50 percent of the contract upon initiation of the work and the remainder upon completion of the website. The contract shall include a full statement of services to be provided by EbizHawaii.

### **Other Business**

- The Board was informed that teacher Lorna Gomes had addressed a letter to the Board.

**Meeting adjourned at approximately 8:00 PM.**